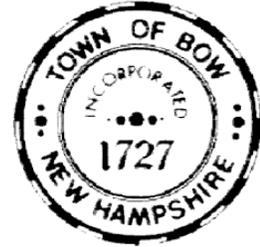




**Town of Bow Recycling and Solid Waste
Committee**



Meeting Minutes

January 21, 2020 Meeting

To: David Stack, Town Manager

cc: Bow Administrative Assistant, Committee Webpage, Recycling Committee Members

Re: Draft Recycling and Solid Waste Committee Minutes for January 21, 2020 Meeting

Date: January 21, 2020

Committee Member Attendees: Sherri Cheney, Mark Davis, Taj Pietkiewicz, Danielle Ruane and Beth Titus

Also in attendance: Woody Bowne

Items Discussed:

1. Meeting Minutes

The meeting minutes from November 5 and 14, 2019 were approved.

2. Household Hazardous Waste Day

Woody Bowne gave information about additional potential vendors for HHWD. Over the past few years, the Committee has sent out bid requests to several vendors but only received one response.

Electronics Vendor - Woody mentioned that North Coast Services is an electronics vendor.

Woody Bowne also provided Sherri Cheney with the names of three potential vendors to handle the hazardous waste. Woody Bowne may be able to receive information about a fourth vendor. Sherri Cheney will review the list with the State to ensure that they are accepted vendors.

Dunbarton will be providing a commitment letter for 2020 HHWD. The application for HHWD is due by February 1, 2020.

Woody Bowne can assist with HHWD as we move forward.

Sherri Cheney has the bill from 2019. The final bill was over \$30,000. Discussion of spray foam and other materials that were brought to HHWD in 2019. Sherri Cheney will send out the bill to members of the Committee so members can review cost of various items collected. Discussion of doing education before HHWD in 2020.

In order to submit bill to State for the grant funds for 2019, the Committee will need the weights of materials received in 2019. Taj Pietkiewicz will review and assist in obtaining weights.

The closeout report for DES will need to be filed. Sherri Cheney will find out deadline.

Discussion of whether it would be feasible to use a different venue for HHWD that might be better suited for traffic flow.

3. Review of Recycling Flyer from Pinard

Discussion of new flyer. Potential requested changes:

- Lids for plastic and glass jars - should be referenced on flyer;
- Paper/Cardboard – should state to remove the hard covers from books; should state that receipts are not accepted, change “plastic coated paper” to “plastic coated/laminated paper”;
- Plastic – Remove comma between “flowers and planters,” include reference to plastic inserts, blister plastic and padded envelopes as not accepted

4. Review of Recycling by Pinard

The Committee agreed to have a detailed review of weight slips and bills to be reviewed at February meeting.

5. New Stickers for Totes

Need to discuss with Town Administration about whether Pinard will be providing stickers.

6. Education Articles:

Danielle Ruane will be preparing article on plastic bags for Talking Trash. Sherri had question about paper bags with handles.

Discussion of doing a composting article for 2020.

The Facebook page will continue to be monitored and updated. Mark Davis will create Twitter, Instagram and Snapchat, and will send out information about the sites when they are created.

7. Next Meeting:

Next meeting on February 4, 2020 at 7:30 PM.

8. Summary of Assignments:

Sherri	<ul style="list-style-type: none">• Sherri will prepare HHWD grant application for DES by February 1, 2020 (Danielle Ruane's will assist if needed)• Sherri will find out deadline for 2019 HHWD closeout• Sherri will scan and circulate bill for 2019 HHWD• Sherri will review list of potential HHWD companies with State of NH to ensure they are approved
Danielle	<ul style="list-style-type: none">• Danielle will work on article about recycling plastic bags• Prepare minutes• Danielle will work to update the flyer and have it posted on the website and Facebook sites• Danielle will check with David Stack, Christopher Nicolopoulos and Tonia Lindquist to find out whether Pinard will be providing stickers
Taj	<ul style="list-style-type: none">• Taj will work on preparing the information for HHWD on the pounds collected based on review of bills• Taj will continue to monitor emails and Facebook posts
Mark	<ul style="list-style-type: none">• Mark will create accounts for Twitter, Instagram and Snapchat

Meeting adjourned 8:40 pm