

TOWN OF BOW
PLANNING BOARD

FINAL SUBDIVISION APPROVAL
APPLICATION PACKAGE

To the Applicant:

This completed application (including all plan application contents noted below) must be filed with the Planning Board's Agent no later than 3:00 PM on the third Thursday prior to the Planning Board's next regularly scheduled meeting to be included on their next agenda.

Attention should be given to the items below when completing the application package.

- C All appropriate fees must be paid in advance;
- C The application must be made in the name of the owner of record at the time of application, as filed at the Merrimack County Registry of Deeds. The application form must be signed by both the property owner(s) and the applicant;
- C It is the responsibility of the applicant to provide a complete and accurate list of all abutters.

CONTENTS - COMPLETE FINAL APPLICATION PACKAGE

- 1. ____ Three (3) copies of the completed application form (including checklist)
- 2. ____ Seven (7) paper copies of the final plan(s) (22"x34")
- 3. ____ Sufficient legible copies of the preliminary plan reduced to no more than 11x17 inches (if renotification is required); (30 copies plus one for each abutter)
- 4. ____ Complete and accurate abutters list, include PE, LLS, CSS, CWS (if renotification is required)
- 5. ____ The appropriate filing fee
 - \$_____ Renotification Fee \$100 (if required)
 - \$_____ Plus per Abutter (\$10)
 - \$_____ Total (Not including any CUPs)

Note: If any of the above items are missing or incomplete as of the filing deadline, the application will not be placed on the agenda for the next Planning Board meeting.

TOWN OF BOW PLANNING BOARD
FINAL SUBDIVISION APPROVAL APPLICATION

commdevel@bow-nh.gov
phone (603) 225-3008
fax (603) 225-2982

Owner(s): _____

Address: _____

Daytime Telephone # (____) ____-_____

Applicant: _____

Address: _____

Daytime Telephone # (____) ____-_____

FOR OFFICE USE ONLY
Application # _____
Date Received: ___/___/___
Fee Paid \$ _____
Check # _____
Received By: _____

E-mail address for contact person: _____

1. Block # ___ Lot(s) _____

2. Street Address for parcel: _____

3. Number of Lots Existing: _____ Proposed: _____

4. Property located in a _____ zone.

5. Land is in open space (current use): ___ YES; ___ NO

6. Proposed lots front on an existing Town Class V (or higher)

road(s): ___ YES ___ NO

Name of proposed road(s) _____

The applicant agrees that he/she is familiar with the current Subdivision Regulations of the Town of Bow and the Laws of the State of New Hampshire governing subdivision, and in making this application, has complied with the same.

Applicant's Signature

_____/_____/_____
Date

I (we) the undersigned hereby grant the above signed Applicant authority to act as my (our) agent for this Subdivision Application and approval process.

Property Owner(s)'s Signature(s)

_____/_____/_____
Date

**TOWN OF BOW PLANNING BOARD
CHECKLIST - Final Subdivision Plan**

In cases where items are not applicable, indicate "N/A" in the space provided. Items listed below are *in addition to* all required items on the Preliminary Application Checklist.

- ___ 1. Existing and proposed contours per field survey (6.04C)
- ___ 2. Cross-sections and street profiles with NH Professional Engineer or Land Surveyor seal and certification (6.04D)
- ___ 3. Profiles of all sanitary sewer, stormwater facilities, water, underground utilities with seal and certification of NH Professional Engineer or Land Surveyor (6.04E)
- ___ 4. Evidence of all required State approvals (6.04F & G)
- ___ 5. Warranty deeds and/or easement documents for all required conveyances (3.02G)
- ___ 6. Lot Area Table (6.04H)
- ___ 7. Required Certifications (6.04I)
- ___ 8. All required variances and special exceptions granted by the Zoning Board of Adjustment and all waivers granted under Section 11.00 shall be noted on the Final Plat (6.04J)
- ___ 9. Impact Fee note (6.04K)
- ___ 10. Other information required by the Planning Board (6.04L)
- ___ 11. After final approval is granted, 3 mylars on 22" x 34" sheets scale not less than 1" = 100', showing existing and proposed lots and roads within the subdivision (6.04M)
- ___ 12. Estimates of construction costs of required improvements and/or repair costs of damage to existing improvements (9.02A)
- ___ 13. Performance guarantee (9.02B, C, & D)
- ___ 14. All plan revisions and/or documents required per condition of approval for Preliminary Application

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS _____, (*insert name of developer*) having its principal place of business in _____, in the County of _____ and State of _____ ("Principal"), applied to the Town of Bow, a municipal corporation situated in the County of Merrimack and State of New Hampshire, for the approval of a Plan for the subdivision of certain land located in said Town, which Plan is entitled _____, bears date of _____, 20____, and is recorded in Merrimack County Registry of Deeds, Plan No. _____ (the "Plat"); and

WHEREAS the Planning Board of the Town of Bow approved said Plat on _____, 20____, on condition that the Principal file with the Town of Bow a Performance Bond in the amount of \$ _____ with a corporate surety registered and licensed to do business in New Hampshire, upon conditions and in form satisfactory to said Planning Board, securing to the Town of Bow the construction and completion, on or before _____, 20____, (*not exceeding three years*) of the streets and other improvements, facilities and installations shown by the Plan, such work to be performed in accordance with the Revised Land Subdivision Regulations of the Town of Bow as in effect on the date hereof; and

WHEREAS _____ (*name of surety company*) a corporation duly organized under the laws of the State of _____, and having a usual place of business in _____ ("Surety") has agreed to act as surety hereunder;

NOW, THEREFORE, Principal and Surety hereby jointly and severally bind themselves to the Town of Bow in the sum of \$ _____ for which payment they jointly and severally bind themselves, their respective successors and assigns firmly, to guarantee the construction and seasonable completion and approval of the required streets and other improvements, facilities and installations as shown by the Plat, such work to be completed and approved on or before _____, 20____ in accordance with said Revised Land Subdivision Regulations of the Town of Bow.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT if on or before _____, 20____ the principal shall cause said required streets and other improvements, facilities and installations to be faithfully constructed and completed, and shall cause such work to be approved by the Town Engineer of the Town of Bow within said period; and if the Principal shall cause any defects in said work appearing within the

period of two (2) years after the aforesaid approval by said Town Engineer, to be faithfully corrected and remedied to the reasonable satisfaction of said Town Engineer (all such work, including corrective work, to be performed in accordance with the requirements of said Revised Land Subdivision Regulations of the Town of Bow), then the obligations to the Town hereunder of Principal and Surety shall be null and void; otherwise, the Principal and/or Surety shall pay to the Town of Bow the reasonable cost of completing the work or of correcting defects therein; provided, however, the amount which the Surety shall be required to pay hereunder shall not, in any event, exceed the sum of \$ _____, and, after the approval of the work by the Town's Engineer, shall not exceed \$ _____ (*insert 25% of the full amount*) on account of corrective work.

The Surety hereby stipulates and agrees that no modifications, deletions or additions in or to the work to be performed or the manner of performance thereof, or any extensions are assented to or acquiesced in by Principal, shall in any way affect or diminish Surety's obligation to the Town of Bow on this Bond.

IN WITNESS WHEREOF the Principal and Surety have signed and sealed this Bond on this _____ day of _____, 20____.

By _____
Its PRINCIPAL

By _____
Attorney-in-Fact SURETY

WITNESS
